

VICTOR PRIVATE ITI ALUMNI ASSOCIATION - CHARTER

MISSION AND CONSTITUTION OF “VICTOR PRIVATE ITI ALUMNI ASSOCIATION, TELANGANA”

1. NAME: “VICTOR PRIVATE ITI ALUMNI ASSOCIATION, TELANGANA”

2. OFFICE ADDRESS: Victor Private ITI, Near Bridge Kazipet, Dist. Warangal (U), Telangana

3. MISSION STATEMENT:

The mission of the **Victor Private ITI Alumni Association** is to build strong mutually beneficial ties between Victor Private ITI and its diverse alumni through meaningful programs, services and communication.

Preamble:

Victor Private ITI Alumni Association is organized exclusively to connect alumni of the Victor Private ITI, each other, to provide valued service to members of the Association and to support the institute’s mission of knowledge, education, and service. Association also undertakes the responsibility of highlighting the achievements of its members in career and social life.

Aims and Objectives

- To provide a forum to establish a link between the alumni, management, faculty and students of the college.
- To enable the alumni to participate in activities that would contribute to the general development of the college.
- To keep the alumni abreast of scientific and technological development of national importance.
- To keep the alumni in resolving their technical problems.
- To sponsor institute prizes, scholarships and render financial aid to deserving students of the college.
- To contribute towards the welfare of the alumni, celebrating their achievements, project sponsorship, expert lectures, develop lab etc.

AREA OF OPERATION:

The area of operation of the society is limited to Telangana state.

CHARTER OF ALUMNI ASSOCIATION: The association shall consist of the following categories of membership.

Council of patrons:

- **Chief Patron:** The Principal Victor Pvt ITI, shall be the ex-officio Chief Patron of the Association. (Ex-officio: by virtue of one's position or status)

- **Alumni Council:** There shall be an Alumni Council representing Alumni members and Associate Members meeting the following criteria and which shall endeavour towards the attainment of aims and objectives of the Association.
- **Alumni Members:** Only past students who have passed AITT exam shall be eligible to become alumni members (active members).
- **Associate Member:** Regular Teaching staff of the ITI, will be associate member OR Faculty member of the Institute having more than two year of standing at the college may become Associate Members (Faculty) of the association
- **Student Member:** A student member is one who is a final year of this Institute.
- **MEMBERSHIP FEE:** Membership is free. For life membership of Alumni Association, students need to register by submitting the form.

GENERAL BODY: All the members will form the General Body of the Association.

- Every qualified member will have a right to attend any general body meeting of the Association and will be eligible to vote there at.
- The right and privileges of a membership shall not be transferable.
- The General Body shall meet, at least once a year at a time
- **THE EXECUTIVE COMMITTEE** shall manage the affairs of the association. The executive body and signing authority is subjected to change if required by mutual consent of the committee member. The Secretary and treasurer of the executive committee shall be amongst the associate members who are faculty members at the college. The principal of the Victor Private ITI will be ex-officio President of the Association. To look after the functioning of the Association an Executive Committee of the following office bearers and members will be formed:
 - I. President
 - II. Vice-President (from associate members)
 - III. Secretary
 - IV. Joint Secretary V. Treasurer
 - VI. Executive members

The Principal, will be ex-officio President of the Association. Vice President and Secretary shall be elected by the outgoing Executive Committee by majority vote. The Joint Secretary, Treasurer and the executive members shall be elected by the General Body by majority vote for a period of two years at the annual general meeting of the association. Two Members will be co-opted as Executive Committee members by the newly elected Executive Committee by majority vote. The executive members shall be consisting of at least 05 members and maximum 08 members including Secretary, Joint Secretary and Treasurer from alumni and at least 02 members and maximum 05 members including vice president from associate members. The executive members from alumni should possess degree with 1st class or minimum higher second class.

THE TENURE OF MANAGING COMMITTEE:

- The term of the executive committee shall be about two years. The election shall be held every two years. All active members of the association shall have the right to vote, propose, second or be a candidate for the elected positions of the executive committee

WAY OF FILLING IN VACANCY:

- In case of vacancy of the any post or the executive member, the post may be filled with a member nominated by the managing committee.

MEETING: All the meeting will be presided over by the President/Vice-President/Treasurer or the most senior member present.

Quorum:

- the Quorum for the Executive Committee meeting shall be minimum 5 members and for the General Body meeting minimum 21 members.
- The General body meeting shall be held at least once every year on the second Sunday of February called Alumni Meeting. The new Executive Committee shall be elected at every alternate Annual meeting, and the new Executive Committee's term will start with immediate effect.
- The Executive Committee meeting will precede every Annual Meeting. Executive Committee Meeting can also be convened by the President or can be requisitioned by at least 6 members of the Executive Committee as and when required.
- President or the executive committee may call an extra ordinary meeting of the General body, by giving a notice of at least 14 days through the daily newspaper or by correspondence.

AMENDMENTS: Any amendments to the constitution can be made by the Annual Meeting by 2/3 majority vote of the members present.

ALUMNI ASSOCIATION PROGRESSION

We at Victor Private ITI take pride in acknowledging that our alumni are our greatest strength. We believe that developing an active and engaged alumni network not only empowers the Institute but also to its graduates.

It is our belief that our Alumni Association program will continue to grow and evolve. Our Alumni will surely achieve laurels round the globe and we wish to showcase the same. Now is the time to start soliciting partners, sending emails, handing out business cards, and inviting alumni to reconnect, rekindle memories, and re-engage to foster strong bonds between the alumni, students and the Institute

OFFICERS OF “VICTOR PRIVATE ITI ALUMNI ASSOCIATION”

The Officers of “VICTOR PRIVATE ITI ALUMNI ASSOCIATION” shall be President, Vice president, Secretary, Vice secretary, Treasurer and members

- DUTIES OF THE PRESIDENT:
- To preside over and conduct the general body meeting and the meeting of the general body, to operate bank accounts and be the bank signatory, to decide all matters/issues by majority of votes, the right to call any meeting, to do all acts in order to promote the welfare of the alumni, to keep control over the staff of the organization, the president shall have a casting vote in case of a tie.
- DUTIES OF THE VICE PRESIDENT: To assist the president in his work and to act as President in his absence.
- DUTIES OF THE SECRETARY: The Secretary shall maintain records of proceeding of “VICTOR PRIVATE ITI ALUMNI ASSOCIATION” and governing body and shall perform such other duties as president of governing body desire.

- DUTIES OF THE JOINT SECRETARY: To assist the Secretary in his work and to act as Secretary in his absence.
- TREASURER: He will be responsible for all sum of money which is from time to time received by the alumni, to get the accounts of the alumni audited, and present the statements of accounts the annual general body, to present the budget to the general body for consideration and sanction.
- MEMBERS: Other member of general body of the alumni shall do the work for overall development of the alumni.